

Bolsover District Council

Executive

22 March 2021

The Provision of Asbestos Surveying and Sampling Services for Bolsover District Council

Report of the Portfolio Holder - Housing

This report is public

Purpose of the Report

- To seek approval to award the contract for the Provision of Asbestos Surveying and Sampling Services to Environtec Ltd to Council Owned Commercial & Domestic properties for Bolsover District Council, following procurement through the EEM framework.

1 Report Details

- 1.1 As part of Managing Health & Safety at work Bolsover District Council has to comply with The Control of Asbestos Regulations 2012. The Regulation places legal duties on employers to manage asbestos in their properties. The Housing Repairs Section took the decision 8 years ago to have asbestos surveys carried out to all its properties with the aim of attaining a 100% asbestos data base by 2024. This will ensure we know where asbestos is present and that we have a robust management plan in place to deal with this. By having these asbestos surveys completed ensures we are protecting staff, operatives, contractors and tenants as far as is reasonably practicable.
- 1.2 The existing Service Contract expires on the 1st April 2021 and in line with current procurement guidelines it was agreed that a mini tender would be undertaken utilising an existing EEM framework. 6 contractors provided tender submissions and were evaluated based upon a criteria of 60% price and 40% quality. The incumbent, Contractor A, Environtec Ltd won with an excellent quality and price submission. See evaluation table below:

Contractor	Total score
Contractor A	96.98
Contractor B	94.00
Contractor C	77.25
Contractor D	76.00
Contractor E	62.22

Environtec	98.23
-------------------	--------------

- 1.3 The indicative spend will be £100,000 per year, and this is contained within existing budgets
- 1.4 The contract will be for an initial period of two years with two possible extensions each of one year. Assuming the contract is renewed, the total contract value is estimated at £400,000 over the four year period.
- 1.5 This contract will be available to all Council sections to utilise if required.

2 Conclusions and Reasons for Recommendation

- 2.1 It is recommended that members agree to award the contract to Envirovent Ltd. To ensure we meet our obligations under The Control of Asbestos Regulations 2012. following a compliant procurement exercise.

3 Consultation and Equality Impact

- 3.1 Not directly.

4 Alternative Options and Reasons for Rejection

- 4.1 Were we not to award we would leave ourselves liable to prosecution by the HSE and could suffer reputational damage as a responsible social housing provider.

5 Implications

5.1 Finance and Risk Implications

- 5.1.1 The cost for this contract will be met from within existing HRA budgets.
- 5.1.2 Reputational, financial and legislative if we do not effectively manage asbestos in our buildings.

5.2 Legal Implications including Data Protection

- 5.2.1 We have met our legal obligations for procurement.
- 5.2.2 See 5.1

5.3 Human Resources Implications

- 5.3.1 None directly.

6 Recommendations

- 6.1 That the contract for the provision of Asbestos Surveying and Sampling Services be awarded to Environtec Ltd

- 6.2 The Head of Property Services & Housing Repairs be given delegated authority in consultation with the Housing Stock Group and the relevant Portfolio Holder to extend the contract for the maximum of two additional periods each of one year. Extensions to be conditional upon the satisfactory performance of the contractor.
- 6.3 That progress on this contract is reported through the Asset Management meetings and the Housing Stock Group

7 Decision Information

<p>Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: <i>BDC: Revenue - £75,000</i> ✓ <i>Capital - £150,000</i> □ <i>NEDDC: Revenue - £100,000</i> □ <i>Capital - £250,000</i> □ <input checked="" type="checkbox"/> Please indicate which threshold applies</p>	Yes
<p>Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)</p>	Yes
<p>Has the relevant Portfolio Holder been informed</p>	Yes
<p>District Wards Affected</p>	Potentially all with Council Housing, but none significantly.
<p>Links to Corporate Plan priorities or Policy Framework</p>	None

8 Document Information

Appendix No	Title
<p>Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)</p>	
Report Author	Contact Number
Mark Dungworth Strategic Repairs Manager	01246 593037